



## Parent Council Minutes

**Date of Meeting: Friday 5<sup>th</sup> October 2018**

**Clerk: Liz Johnson (FLO)**

### Attendance

<b>Name</b>	<b>Class</b>	<b>Present/Apologies</b>
Yasar Ahmad	Fox/Owl	Present
Neville Archer	Hedgehog	Present
Heather Bruce	Hedgehog	Present (left 10:50am)
Katie East	Rabbit	Apologies
Jan Davies	Squirrel	Present
Liz Johnson	FLO	Present
Michelle Doyle	Butterfly	Apologies
Enock Kiyaga	Woodpecker	Present
Mark Rossiter	Fox/Owl	Apologies
Yvonne Siurtek	Frog	Present
Amanda Whelan	Squirrel	Apologies
Pat Myles	Deer	Present
Bernicia and Joseph Oluwagbermire	Ladybird	Present (from 11:00am)
Kayleigh Hales	Badger	Present

### Issues discussed;

**1. Introductions.** We welcomed new members to the group.

## 2. Minutes of Last Meeting

- **Parent Buddy.** LJ fed back to the group and showed the Parent Buddy Scheme. It is smaller than originally thought with the aim to start small and then grow. LJ to email out scheme with the minutes for everyone to have a proper look. It was met with a positive response.
- **Who to Contact for what.** LJ showed the group a sheet she had prepared for new parents as a starting place for information. LJ to share with the minutes. Again met with a positive response.
- **Trafford Directory.** LJ spoken to Family Information Service who have agreed to deliver some training sessions for parents/carers. The group felt this would be positive. LJ to arrange.
- **Coffee Mornings.** YA asked if agendas could be sent out prior and then minutes or presentations afterwards for those unable to make it. LJ to pass this to Heads of Department.

## 3. Main Item – Home/School Agreement

Why would we have one? Helps parents know what school want from a parent. Has all the information in one place e.g. uniform. Each party knows what's expected, it should be balanced. Informs of procedures, support available and shares information.

Pros. Easier to know expectations. Might push parents to work at home with child e.g. reading. Offers consistency.

Cons. Each child very different so hard to have a generic one. Can be a bit overwhelming at the start, wording is important.

Suggestions to be included in a home school agreement:

- school uniform where appropriate (school would set out what this should be)
- Attendance / punctuality
- Communicate re absences
- Communicate between school and home – offers consistency
- Share concerns re a child
- Provide appropriate equipment where requested
- Attend parents evening
- Consistency e.g. knowing what discipline the school would give for certain behaviours so home can follow them too.
- Home work
- Ethos of school
- Dos and don't
- Procedures
- What support is available
- Expectations

- Share info on child progress

How do we keep it relevant / Do we need to?

Could revisit yearly? Is it covered in the PLT's? Could be revisited when needed?

Do we have one?

The group agreed that it was important to have one and that new parents were directed to it on the website or given a paper copy but that it didn't require a signature and doesn't need to be revisited as other policies and PLT's take over.

#### **4. Your Views**

Uniform Swap Shops put forward for discussion at future meetings. Any other suggestions just let LJ know.

#### **5. Photos.**

LJ requested permission to put your photos on the website. **If you do not consent to this, let LJ know.** (LJ noted those who already have not consented). The school photographer will be here during our next meeting to take photos of new members (or any repeats if you would like!).

#### **6. School Photos**

BO asked about payment for school photos, LJ to clarify.

### **Decisions and recommendations made:**

- LJ to send Parent Buddy and Who to contact sheet with minutes.
- LJ to arrange The Trafford Directory Training
- LJ to inform heads of department to share info re coffee mornings.
- LJ develop home/school agreement
- LJ to clarify re payment of school photos.

**Date of next meeting: Friday 30<sup>th</sup> November 2018, 10:00am – 11:30am.  
Don't forget the school photographer will be here!**