

**YOU SAID**

1. A personalised approach to attendance is needed e.g. a phone call.
2. Have a monthly information sheet rather than sending lots of emails.
3. Our Mental Health Strategy should be easily available and easy to access, perhaps with quick links.
4. Produce a helpful hints sheet for completing the Ofsted questionnaire as it is a generic questionnaire.

**WE DID**

1. Stage 2 of the Attendance policy now involves our Family Liaison Officer contacting families before a letter is sent. This is to offer support, help and inform families that the letter is coming.
2. Liz's Look Outs now come out monthly with information for all families.
3. We uploaded it to our website with quick access links to each section.
4. We development a pointer sheet and handed it out at parents evening.