



## Parent Council Minutes

**Date of Meeting: Friday 17<sup>th</sup> May 2024**

**Clerk: Liz Johnson**

### Attendance

<b>Name</b>	<b>Class</b>	<b>Present/Apologies</b>
Amos Amiegbe	Hedgehog	Present
Anne-Marie Maguire	Butterflies	Present
Heidi Williams	Frog	Apologies
Helen Evans	Ladybird	Present
Holly Rigby	Owl	Present
Jade Whitehouse	Badger	Apologies (resigned)
Jennifer Gilmore	Ladybird Woodpecker	Apologies
Liz Johnson	FLO	Present
Paul Miller	Fox	Present
Rachel Fallon	Deer	Apologies
Robert Addison	Badger Fox	Present
Samantha Dixon	Caterpillar	Apologies
Sarah Field	Hedgehog	Present
Shirley-Anne Gilmore	Rabbit	Present
Sinead Whelan	Owl	Apologies

## Issues discussed;

### 1. Matters Arising

- Minutes of the last meeting agreed as a true representation of the meeting.
- LJ fed back the results of the after-school survey. Unfortunately, it shows there isn't the demand there to justify a second club.

2. **SEND Padlet** – Mark Coates from Commissioning was due to come to gain views on the new Padlet, however he cancelled.

### 3. Parent Involvement Policy

Following on from previous discussions about the Delamere Parent Offer LJ introduced the suggestion of a Parent Involvement Policy. This would incorporate information for parents as well as expectations. LJ shared this was partly prompted by a lack of PE and Swimming kits in school resulting in children missing out.

Prompted by the Kit subject the session took a different direction than planned as the group wished to talk about the school's communication systems. The main discussion points were:

- PE kit – most of the group felt it wasn't clear when this was wanted or if it was to be kept at school. It was also felt an individual approach would be most effective, for example one parent had been phoned as they'd forgotten it and hasn't forgotten it since.
- There was a view that we think we are better at communication than we are.
- Emails from teachers, most of the group said they received one email a week informing of the week's activities, 2 parents said they got 4 emails a week with individualised comments and photos.
- The group felt a tick list to be sent home daily would be helpful for those parents who wanted it. Listing things such as food, toilet, behaviour, sleep (individual to each child). They acknowledged not all parents would want this so it would only be for those who did and would only be a tick sheet. The group felt this would help to build trust with parents and give them confidence as to how their child had got on during the day.
- Class Dojo – quite a few members had children at other schools who used Dojo and they really liked it. It gave them direct access to the teacher and pictures; any tick sheet could be part of this rather than paper based. LJ queried the direct link a teachers email gives them but the group felt the app was easier to access.

- Swimming being fortnightly has been confusing, LJ said this had been recognised and was going to be changed in future.
- LJ asked about Parentmail. They all said they have it and have the notifications.
- The group liked the newsletter they get from class.
- Swim kits – could suggest parents send it in then we send home when used, parents wash and return straight away.

LJ agreed to take this away and discuss with Sally.

**Decisions and recommendations made:**

- LJ to discuss communication with Sally as the groups comments suggest a review of our communication systems is needed.

**Date of next meeting: Friday 12<sup>th</sup> July 2024**